

WEST MIDLANDS CHEMISTRY TEACHERS' CENTRE

CONSTITUTION

(1) AIMS

The Centre shall aim to:

- (a) give opportunities for the increase of knowledge of chemistry and its application amongst teachers, to provide a forum for the exchange of views amongst teachers and students of chemistry, and chemists from other sectors of the profession, and to aid the development of the teaching of the subject in schools and colleges.
- (b) promote the Chemical Sciences to school and college students through an annual programme of lectures based on current and cutting-edge topics.

(2) SUPPORTERS

The Centre is supported by several organisations. Their contributions shall be acknowledged at the Annual Business Meeting and on the WMCTC Website.

(3) MEMBERSHIP

Membership shall be open to all those who are interested in the teaching of chemistry in schools, colleges and universities. Members shall give details of their name, school/college address, telephone number and email address to the Secretary who shall keep and maintain a mailing list. The mailing list will not be passed to third parties.

(4) COMMITTEE

The Centre shall be governed by a Committee which shall consist of:

- (a) Up to three nominees of the Royal Society of Chemistry: at least one nominee from the Education Division Midland Region Committee and one nominee from the Birmingham & West Midland Local Section Trust Committee.
- (b) One nominee of the University of Birmingham School of Chemistry.
- (c) One nominee of the University of Birmingham School of Chemical Engineering.
- (d) One nominee of the University of Birmingham School of Education.
- (e) One nominee of Aston University School of Chemical Engineering and Applied Chemistry.
- (f) One nominee of the West Midland Region of the Association for Science Education.
- (g) A maximum of ten teacher members who shall be elected annually at the Annual Business Meeting.

The Committee shall have the power to co-opt members.

At least one week's notice shall be given to each member for each meeting. A quorum shall consist of five members of the Committee of whom at least one shall be an Officer.

(5) OFFICERS

At its first meeting after each Annual Business Meeting the Committee shall elect from amongst its number a Chairperson, Vice-Chairperson, Secretary and Treasurer (together with a Quiz Coordinator, Ticket Secretary, Assistant Treasurer and Assistant Secretary).

(6) FINANCE

The Centre shall be financed by

- (a) such grants as be given by interested bodies.
- (b) such meeting fees that the committee may decide are appropriate.

The funds of the Centre shall be held in deposit and current accounts and the signatures of the Treasurer **or** Secretary, **separately**, shall be authority for the withdrawal of funds from these accounts.

The Treasurer shall make up the accounts of the Centre to 31st July each year and these shall be audited and presented to the following Annual Business Meeting.

(7) ANNUAL BUSINESS MEETING

An Annual Business Meeting shall be held each year on the occasion of the first meeting of the Centre in the Academic Year. At this meeting the Chairperson shall present a report of the previous year's activities of the Centre and the Treasurer shall present an audited statement of accounts. Elections shall be held for the elected members of the Committee and an Auditor approved.

(8) AMENDMENTS

Amendments to this constitution shall be considered by the WMCTC Committee and presented to the Annual Business Meeting (or a Special Business Meeting) for approval by the affirmative vote of two thirds of the members present.

This Constitution was approved at the Annual Business Meeting on 23rd September 2014 and updates previous versions of the WMCTC Constitution.

Signed:

.....

.....